



Ministry of Education  
SINGAPORE

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TUITION GRANT & SCHOLARSHIPS (TG&S)

# MOE LOCAL SCHOLARSHIPS' APPLICATION GUIDE

VERSION 1.0

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# 1 REGISTRATION AND LOGIN

## 1.1 Registration for applicants

1. From the scholarship webpage(s), click the hyperlink to register as a new user of the application system. If the link is not working, please copy and paste the URL into your web browser: <https://tgs.moe.gov.sg/>.
2. Click on **Register as a new user**.
3. Create an account by entering the required personal information and click on **Register**.

Tuition Grant & Scholarships

### Register as a new user

**First Name**

**Last Name**

**Email**

**Password**


**Confirm Password**

Your password must contain at least:

- 12 characters
- One uppercase letter
- One lowercase letter
- One number
- Optional: one special character

By registering for an account, you agree to our [privacy statement](#) and [terms of use](#).

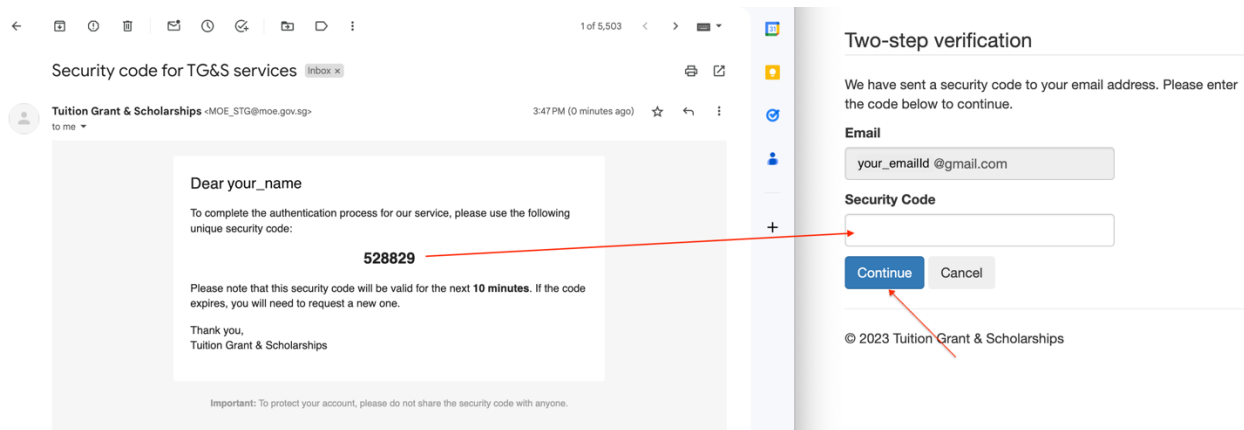
I'm not a robot

  
reCAPTCHA  
[Privacy](#) - [Terms](#)

**Register** Cancel

© 2023 Tuition Grant & Scholarships

4. Enter the security code received in your email from **MOE Tuition Grant and Scholarships**. Click on **Continue** to complete the registration process.



## 1.2 Login for applicants

Applicants who have already registered can login as follows.


1. From the scholarship webpage(s), click the hyperlink. If the link is not working , please copy and paste the URL into your web browser: <https://tgs.moe.gov.sg/>.
2. Click on **Login to your account**.
3. Enter the email ID and password used to register and click on **Login**.

## Login

Email

Password

[Reset my password](#)

 I'm not a robot   
reCAPTCHA  
Privacy - Terms

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5. Enter the security code received in your email. Click on **Continue** to Login.

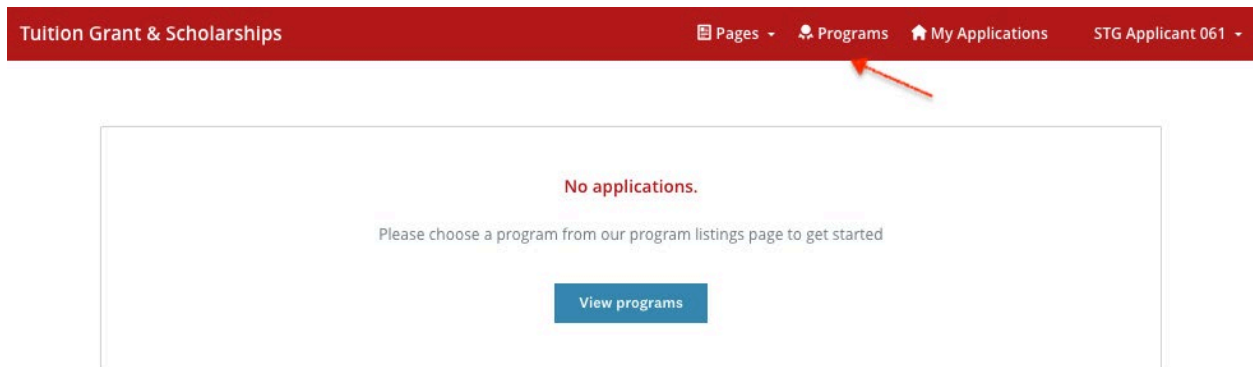
## 2 NEW APPLICATION

Search and apply for the scholarship program based on your interest and eligibility.

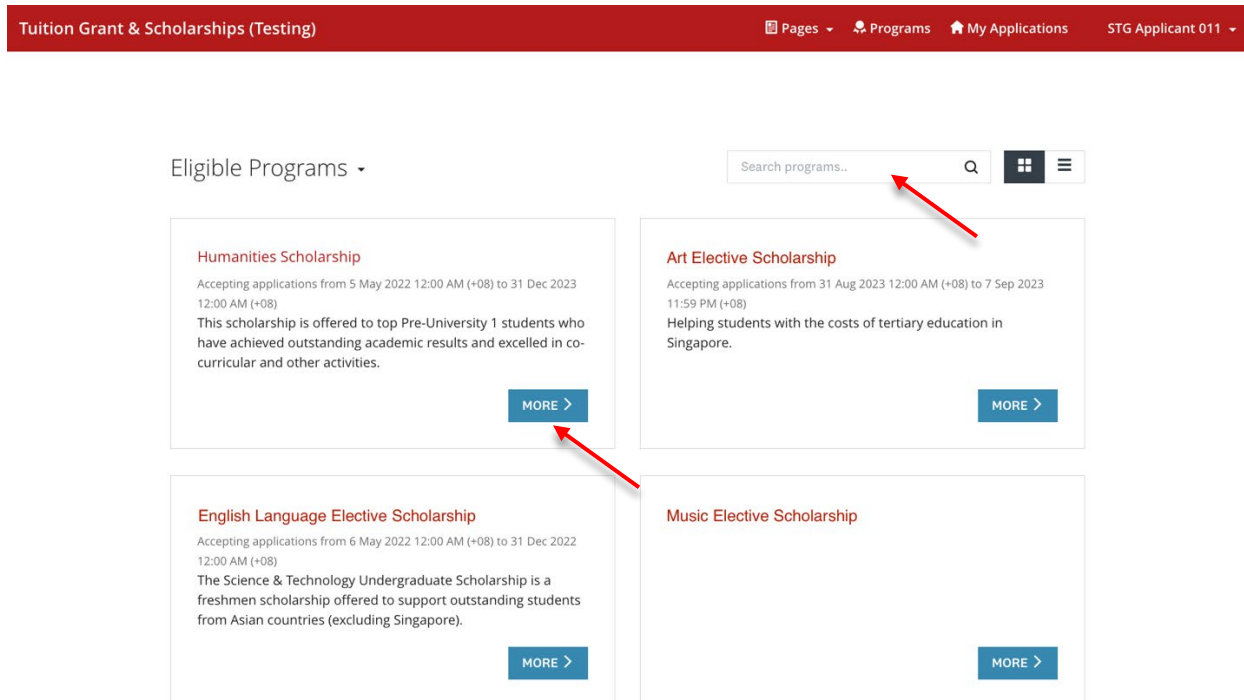
### 2.1 Start a new Application

To start a new application:

1. Click on the **Programs** link in the top menu bar.



2. Search for the scholarship program by name and click on **More** once you have located it.



3. Read the information provided about the scholarship program and click on **Apply** to apply for the scholarship.

**Tuition Grant & Scholarships** Pages Programs My Applications STG Applicant 001

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### Humanities Scholarship

This scholarship is awarded in Pre-University 1 to students admitted to the Humanities Scholarship and Programme (HSP).

It is awarded for 2 years. The award covers an allowance of \$1,000 and school fees based on Singapore Citizen's rates less any subsidies, subject to an annual cap of \$2,400, as long as the student meets the renewal criteria and remains enrolled in the HSP. Only Singapore Citizens are eligible.

**Who is eligible**

Singapore Citizens who:

- Are enrolled in the Humanities Scholarship and Programme (HSP).
- Have done consistently well in school and obtained outstanding results in their GCE O-Level examinations or equivalent based on the school's internal assessment.
- Obtained at least a B3 in English Language or equivalent.
- Have good co-curricular activities record.
- Have good conduct record.

**Schools offering HSP**

- Anglo-Chinese Junior College
- Anglo-Chinese School (Independent)
- Eunoia Junior College
- Hwa Chong Institution
- National Junior College
- Raffles Institution
- Temasek Junior College
- Victoria Junior College

**Selection Process and Additional Requirements**

Please visit <https://www.moe.gov.sg/financial-matters/awards-scholarships/programme-scholarships-pre-u> for more details.

**APPLY**

Opens  
1 Oct 2023 12:00 AM (+08)

Deadline  
15 Nov 2023 11:59 PM (+08)

4. The application screen will display a list of tasks on the application form. All tasks must be mark as completed before you can submit the application.

The screenshot displays the application interface. On the left, a progress bar indicates '0 of 6 tasks complete'. Below the bar, it shows 'Last edited: 9 Oct 2023 03:52 PM (+08)' and a 'Deadline: 15 Nov 2023 11:59 PM (+08)'. There are 'REVIEW' and 'SUBMIT' buttons. The main content area shows 'Local Scholarship (Testing)' with a 'Preview' link and the application ID 'LS-TEST-PU1-0000000034'. Below this, there are tabs for 'APPLICATION' and 'ACTIVITY'. A red box highlights the 'Your tasks' section, which lists six tasks: 'Personal particulars', 'Offer subjects', 'Achievements & awards', 'Co-curricular activities', 'Write-up', and 'Declaration'. Each task is marked as 'Cannot be modified' and has a right-pointing arrow. A red arrow points to the right side of the 'Your tasks' box.

## 2.2 Enter task data

You may complete the tasks in any order. For each task

- Click on **Save & Continue Editing** to save the information as draft OR
- Click on **Mark As Complete** if no other changes are expected and you want to mark the task as complete.

All tasks should be marked as complete before you can submit the application.

**Read the task instructions on the screen carefully before entering data.**

### 2.2.1 Personal Particulars

- Click on **Retrieve myInfo with Singpass** to retrieve your personal particulars from Myinfo. You will be redirected to log onto your Singpass account for authentication and to provide consent for the retrieval of data.

**Note:** You can apply for a Singpass account on the Singpass homepage. You can register instantly for Singpass with Singpass Face Verification or Request for a One-Time Password PIN mailer. The One-Time Password PIN mailer will be mailed to your registered address within 3 working days.



To receive your Singpass immediately, you may visit the nearest Singpass Counter with the necessary documents for verification. For more information, please refer to <https://www.singpass.gov.sg/>

2. Enter your contact information.
3. Indicate if you are in an Integrated Programme (IP). For Millennia Institute students applying for the Engineering and Tech Programme Scholarship (ETPS), please indicate “Yes”.

The screenshot displays the 'Personal particulars' section of an application form. On the left is a navigation sidebar with a 'Back to application' link and a list of tasks: 'Personal particulars' (active), 'Offer subjects', 'Achievements & awards', 'Co-curricular activities', 'Write-up', and 'Declaration'. Below the list, it shows '0 of 6 tasks complete', the last edit time '9 Oct 2023 03:56 PM (+08)', and buttons for 'REVIEW' and 'SUBMIT'. A deadline of '15 Nov 2023 11:59 PM (+08)' is also present.

The main form area is titled 'Personal particulars' and includes a 'Reuse data' button. It contains a 'Task instructions' section with a 'Hide' link and a note: 'Please complete the fields below and ensure that the information provided is accurate and up-to-date.' A 'Draft saved' indicator is visible. A prominent red button reads 'Retrieve Myinfo with singpass'.

The form is divided into three sections:

- Identity details:** Includes fields for Full name (JANE DOE), NRIC/FIN (T9240284Z), Gender (MALE), Date of birth (12/07/2008), and Citizenship (SINGAPORE CITIZEN).
- Contact information:** Includes a prompt 'Please enter a Singapore mobile number, e.g., 81234567.' and a 'Mobile number' input field.
- Integrated Programme:** Asks 'Are you in the Integrated Programme (IP)?' with radio button options for 'Yes' and 'No'.

At the bottom, there are two buttons: 'SAVE & CONTINUE EDITING' and 'MARK AS COMPLETE'.

### 2.2.2 Educational background (only applicable for IP students)

This task is only viewable by IP students. Indicate your educational background by selecting the name of the Secondary school attended and the Pre-university school that you are attending.

**Table 1: Task list for Non-IP students Vs. IP students**

<u>Non-IP</u>	<u>IP</u>
<p>&lt; Back to application</p> <p><u>Local Scholarship (Testing)</u> LS-HSP-I-PU1-0000000019 ID: LS-HSP-I-PU1-0000000019</p> <p><input checked="" type="checkbox"/> Personal particulars &gt;</p> <p><input type="checkbox"/> Offer subjects</p> <p><input type="checkbox"/> Achievements &amp; awards</p> <p><input type="checkbox"/> Co-curricular activities</p> <p><input type="checkbox"/> Write-up</p> <p><input checked="" type="checkbox"/> Declaration</p> <p>2 of 6 tasks complete</p> <p>Last edited: 11 Oct 2023 03:44 PM (+08)</p> <p>REVIEW SUBMIT</p> <p>Deadline: 15 Nov 2023 11:59 PM (+08)</p>	<p>&lt; Back to application</p> <p><u>Local Scholarship (Testing)</u> LS-HSP-I-PU1-0000000019 ID: LS-HSP-I-PU1-0000000019</p> <p><input checked="" type="checkbox"/> Personal particulars</p> <p><input type="checkbox"/> Educational background</p> <p><input type="checkbox"/> Offer subjects</p> <p><input type="checkbox"/> Achievements &amp; awards</p> <p><input type="checkbox"/> Co-curricular activities</p> <p><input type="checkbox"/> Write-up &gt;</p> <p>2 of 7 tasks complete</p> <p>Last edited: 11 Oct 2023 03:42 PM (+08)</p> <p>REVIEW SUBMIT</p> <p>Deadline: 15 Nov 2023 11:59 PM (+08)</p>

[Back to application](#)

Local Scholarship (Testing)  
LS-TEST-PU1-000000034  
ID: LS-TEST-PU1-000000034

- Personal particulars
- Educational background**
- Offer subjects
- Achievements & awards
- Co-curricular activities
- Write-up

1 of 7 tasks complete

Last edited: 10 Oct 2023 03:56 PM (+08)

[REVIEW](#) [SUBMIT](#)

Deadline: 15 Nov 2023 11:59 PM (+08)

### Educational background

[Task instructions](#) [Hide](#)

Please provide information about your schools to help us understand your academic background.

**Secondary school**  
Please select the secondary school you have attended.

School name

**Pre-university school**  
Please select the pre-university school you are attending.

School name

[SAVE & CONTINUE EDITING](#) [MARK AS COMPLETE](#)

### 2.2.3 Offer Subjects

Enter the details of the subjects you intend to offer at GCE A-Level or equivalent. As all fields are mandatory, please enter “na” if the field is not applicable.

Tuition Grant & Scholarships Pages Programs My Applications STG Applicant 011

Local Scholarship (Testing)  
LS-TEST-PU1-0000000034  
ID: LS-TEST-PU1-0000000034

- Personal particulars
- Educational background
- Offer subjects**
- Achievements & awards
- Co-curricular activities
- Write-up

2 of 7 tasks complete

Last edited: 10 Oct 2023 04:00 PM (+08)

REVIEW SUBMIT

Deadline: 15 Nov 2023 11:59 PM (+08)

Offer subjects Reuse data

Task instructions [Hide](#)

Please provide the subjects you intend to offer at GCE A-Level or equivalent.

**Offer subjects**

Please select subjects and levels from the lists, or enter them if not listed. All fields are mandatory, enter "na" if not applicable.

	Subject	Level
1		
2		
3		
4		
5		
6		
7		
8		

SAVE & CONTINUE EDITING MARK AS COMPLETE

## 2.2.4 Achievements & awards

Enter the details on your achievements or awards in chronological order, starting with the most recent. There is a maximum of 10 fields, please choose the best 10 of your achievements or awards for this application.

Tuition Grant & Scholarships Pages Programs My Applications STG Applicant 011

[Back to application](#)

Local Scholarship (Testing)  
LS-TEST-PU1-0000000034  
ID: LS-TEST-PU1-0000000034

- Personal particulars
- Educational background
- Offer subjects
- Achievements & awards**
- Co-curricular activities
- Write-up

3 of 7 tasks complete

Last edited: 10 Oct 2023 04:02 PM (+08)

[REVIEW](#) [SUBMIT](#)

Deadline: 15 Nov 2023 11:59 PM (+08)

### Achievements & awards

[Reuse data](#)

**Task instructions** [Hide](#)

Please list your academic and non-academic awards and achievements, with a maximum of 10 entries, in chronological order, starting with the most recent. E.g., International Mathematics Competition, National Science Olympiad, SYF Concert Band Distinction.

**Accomplishments**

	Name	Year
1	<input type="text"/>	... ▼
2	<input type="text"/>	... ▼
3	<input type="text"/>	... ▼
4	<input type="text"/>	... ▼
5	<input type="text"/>	... ▼
6	<input type="text"/>	... ▼
7	<input type="text"/>	... ▼
8	<input type="text"/>	... ▼
9	<input type="text"/>	... ▼
10	<input type="text"/>	... ▼

[SAVE & CONTINUE EDITING](#) [MARK AS COMPLETE](#)

## 2.2.5 Co-curricular activities

Enter the details of the co-curricular activities (CCA) you have participated in chronological order, starting with the most recent. There is a maximum of 5 fields, please choose the 5 main CCAs for your application.

Tuition Grant & Scholarships Pages ▾ Programs My Applications STG Applicant 011 ▾

[← Back to application](#)

Local Scholarship (Testing)  
LS-TEST-PU1-0000000034  
ID: LS-TEST-PU1-0000000034

- Personal particulars
- Educational background
- Offer subjects
- Achievements & awards
- Co-curricular activities** >
- Write-up

4 of 7 tasks complete

Last edited: 10 Oct 2023 04:04 PM (+08)

[REVIEW](#) [SUBMIT](#)

Deadline: 15 Nov 2023 11:59 PM (+08)

Co-curricular activities [Reuse data](#) ⓘ ...

**Task instructions** [Hide](#)

Please list your CCAs, with a maximum of 5 entries, in chronological order, starting with the most recent. E.g., Student Council, School Sports Teams, Mathematics Club, Chess Club, and English Debate Club.

**Activities**

For position held, please select a position from the list or enter it manually if it is not listed.

	Name	Level of participation	Position held	Year
1	<input type="text"/>	... ▾	<input type="text"/>	... ▾
2	<input type="text"/>	... ▾	<input type="text"/>	... ▾
3	<input type="text"/>	... ▾	<input type="text"/>	... ▾
4	<input type="text"/>	... ▾	<input type="text"/>	... ▾
5	<input type="text"/>	... ▾	<input type="text"/>	... ▾

[SAVE & CONTINUE EDITING](#) [MARK AS COMPLETE](#)

## 2.2.6 Write-up

Enter your write up for this scholarship according to the requirements indicated. You may also refer to the respective scholarship webpage on the write-up requirements.

The screenshot displays the application interface for a Tuition Grant & Scholarships. The top navigation bar is red and contains the text "Tuition Grant & Scholarships" on the left and "Pages", "Programs", "My Applications", and "STG Applicant 011" on the right. The main content area is divided into two panels. The left panel is a sidebar with a "Back to application" link at the top. Below it, the scholarship details are listed: "Local Scholarship (Testing)", "LS-TEST-PU1-000000034", and "ID: LS-TEST-PU1-000000034". A list of tasks follows, each with a green checkmark and a document icon: "Personal particulars", "Educational background", "Offer subjects", "Achievements & awards", "Co-curricular activities", and "Write-up". A red arrow points to the "Write-up" task. Below the list, a progress bar shows "5 of 7 tasks complete". The "Last edited" time is "10 Oct 2023 04:05 PM (+08)". At the bottom of the sidebar are "REVIEW" and "SUBMIT" buttons, and the "Deadline: 15 Nov 2023 11:59 PM (+08)". The right panel is titled "Write-up" and has a "Reuse data" button. Under the heading "Requirements", it states "Please provide a write-up about yourself in about 500-600 words." Below this is a large, empty text area labeled "Write-up" with a red border. At the bottom of the right panel are two buttons: "SAVE & CONTINUE EDITING" and "MARK AS COMPLETE".

## 2.2.7 Declaration

Read through the declaration statement carefully and **check the box** to complete this task.

The screenshot displays the application progress interface. On the left, a sidebar lists tasks: Educational background, Offer subjects, Achievements & awards, Co-curricular activities, Write-up, and Declaration. The Declaration task is highlighted with a red arrow. Below the sidebar, a progress bar shows '6 of 7 tasks complete'. The main content area is titled 'Declaration' and contains the following text:

**Declaration by applicant**

I declare that all the information provided in this form is correct and true. I acknowledge that I will be disqualified, or if accepted, my scholarship will be terminated if any particulars are found to be untrue or material facts have been wilfully suppressed.

By submitting this application form, I hereby give my consent to the Government of Singapore to collect, use, and/or disclose any personal data which I have provided in the application form or which can be obtained by the Government of Singapore as may be deemed necessary, for the purpose of assessing my application.

I declare that my parent/guardian is aware of my application for this scholarship.

I have read and agreed to the declaration.

At the bottom of the declaration area, there are two buttons: 'SAVE & CONTINUE EDITING' and 'MARK AS COMPLETE'.

## 2.3 Review and Submit Application

1. Once all tasks are mark as complete, click on **Review** to review your application and check that all information provided is correct.
2. Proceed to submit your Application by clicking on the **Submit** button on the Application screen or the **Submit Your Application** button on the Review screen.
3. An email acknowledgement on the receipt of the application will be sent to your email.



[← Back to application](#)  
 Local Scholarship (Testing)  
**LS-TEST-PU1-000000034**  
 ID: LS-TEST-PU1-000000034

- Educational background
- Offer subjects
- Achievements & awards
- Co-curricular activities
- Write-up
- Declaration >

7 of 7 tasks complete

Last edited: 10 Oct 2023 04:08 PM (+08)

Deadline: 15 Nov 2023 11:59 PM (+08)

Tuition Grant & Scholarships Pages - Programs My Applications STG Applicant 011 -

[← Back to application](#)

Local Scholarship (Testing) [↗](#)  
**LS-TEST-PU1-000000034** [Download](#)  
 ID: LS-TEST-PU1-000000034 Last edited: 10 Oct 2023 04:08 PM (+08)

Your tasks

Application 100.0% complete  
Last edited: 10 Oct 2023 04:08 PM (+08)

**Personal particulars** Completed: 10 Oct 2023

Task instructions

**Identity details**

Full name	AHMAD YUSOFF
NRIC/FIN	T9240284Z
Gender	FEMALE
Date of birth	19/03/2008
Citizenship	INDONESIAN

**Contact information**  
Please enter a Singapore mobile number, e.g., 81234567.

Mobile number

**Integrated Programme**  
Are you in the Integrated Programme (IP)?

Answer

**Educational background** Completed: 10 Oct 2023

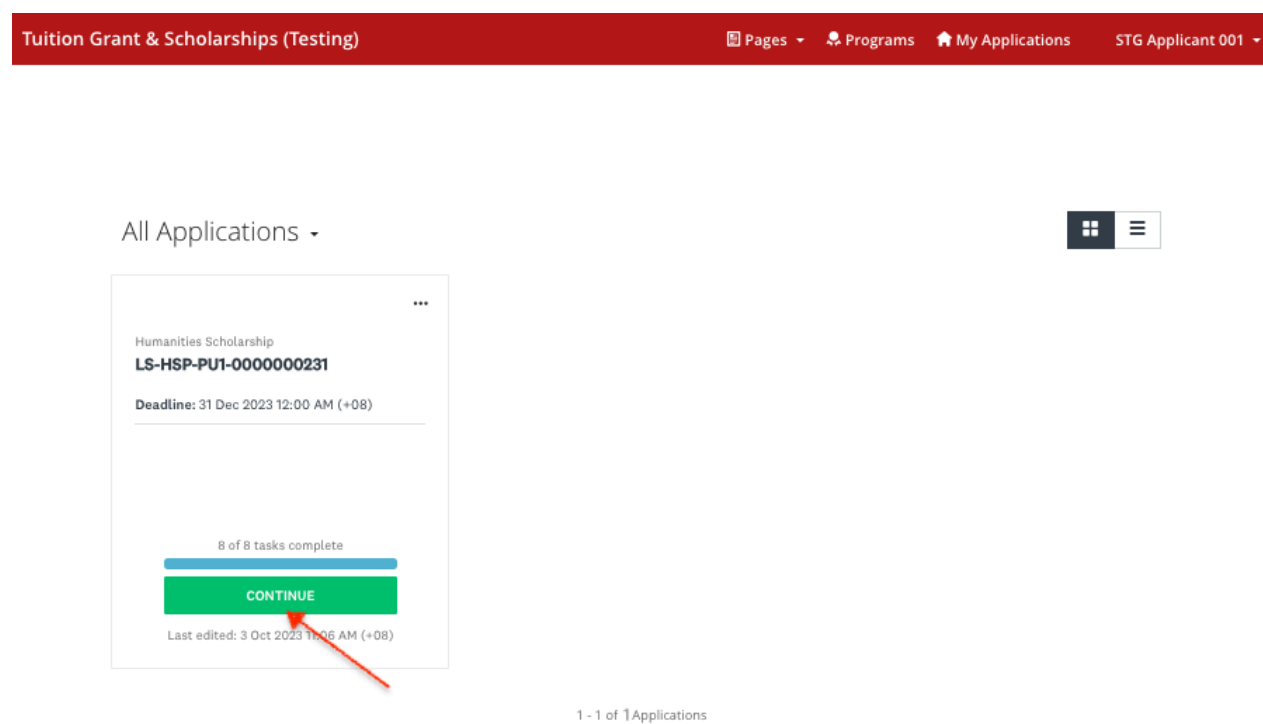
Task instructions

## 3 EDIT APPLICATION

### 3.1 Edit an existing application that is not completed

If you were not able to complete your application in one sitting, you can re-login to complete it.

You will see the application listed on your dashboard after login. Click on **Continue**. You can now continue to complete your application. Please remember to click on **Submit** to submit your application before deadline.



The screenshot shows a user interface for managing applications. At the top, a dark red navigation bar contains the text "Tuition Grant & Scholarships (Testing)" on the left and "Pages", "Programs", "My Applications", and "STG Applicant 001" on the right. Below the navigation bar, the main content area is titled "All Applications" with a dropdown arrow. On the right side of this area, there are two icons: a grid icon and a hamburger menu icon. The central focus is a card for a "Humanities Scholarship" with ID "LS-HSP-PU1-0000000231" and a deadline of "31 Dec 2023 12:00 AM (+08)". A progress bar indicates "8 of 8 tasks complete". A prominent green button labeled "CONTINUE" is visible, with a red arrow pointing to it. Below the button, it says "Last edited: 3 Oct 2023 11:06 AM (+08)". At the bottom right of the card area, it says "1 - 1 of 1 Applications".

### 3.2 Edit a completed task

Changes can be made to the task that you have already mark as complete or to the application that you have already submitted.

1. Click on the specific task of the application that you want to edit.
2. Click on the “ ... ” located at the top rightmost of the application screen and click on **Edit** from the options.
3. Once all edits are made and no further changes are expected, click on **Mark As Complete**. Please remember to click on **Submit** to submit your application before deadline.

Local Scholarship (Testing)  
LS-TEST-PU1-0000000034  
ID: LS-TEST-PU1-0000000034

Personal particulars

Educational background

Offer subjects

Achievements & awards

Offer subjects  
Completed 10 Oct 2023 04:02 PM (+08)

Task instructions [Hide](#)

Please provide the subjects you intend to offer at GCE A-Level or equivalent

**Offer subjects**  
Please select subjects and levels from the lists, or enter them if not listed. All fields are mandatory, enter "na" if not applicable.

	Subject	Level
1	CHEMISTRY	H1
2	ECONOMICS	H1